



कर्मचारी राज्य बीमा निगम
श्रम एवं रोजगार मंत्रालय, भारत सरकार
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt of India)



पंचदीप भवन, सी० आई० जी० मार्ग, नई दिल्ली
Panchdeep Bhawan, CIG Marg, New Delhi-02
Website : www.esic.nic.in

File No. A-11011/2/2025-Med.VI

Date: .01.2025

To,

The Dean,
Medical College & Hospital,
ESI Corporation,
Basaidarapur, Indore and Naroda-Bapunagar

Subject: Sanction of Manpower for Starting Medical College with 100 MBBS seats at Basaidarapur, Indore and Naroda-Bapunagar.

Madam/Sir,

I am directed to convey the approval of the Competent Authority for the sanction of manpower for Medical Colleges with 100 MBBS seats. The details are under-

A. Teaching Faculty, Tutor / Demonstrator, Sr. Resident: -

Sl no.	Department	Nomenclature of the Post	Pay level	Sanctioned Strength
1	Anatomy	Professor	13	1
		Associate Professor	12	1
		Assistant Professor	11	2
		Tutor/Demonstrator	10	4
		Senior Resident	11	2
2	Physiology	Professor	13	1
		Associate Professor	12	1
		Assistant Professor	11	2
		Tutor/Demonstrator	10	3
		Senior Resident	11	2
3	Biochemistry	Professor	13	1
		Associate Professor	12	1
		Assistant Professor	11	2
		Tutor/ Demonstrator	10	3

SI no.	Department	Nomenclature of the Post	Pay level	Sanctioned Strength
		Senior Resident	11	2
4	Pharmacology	Professor	13	1
		Associate Professor	12	1
		Assistant Professor	11	2
		Tutor/ Demonstrator	10	3
		Senior Resident	11	2
5	Pathology	Professor	13	1
		Associate Professor	12	2
		Assistant Professor	11	3
		Tutor/ Demonstrator	10	4
		Senior Resident	11	2
6	Microbiology	Professor	13	1
		Associate Professor	12	1
		Assistant Professor	11	2
		Tutor/ Demonstrator	10	4
		Senior Resident	11	2
7	FMT	Professor	13	1
		Associate Professor	12	1
		Assistant Professor	11	1
		Tutor/ Demonstrator	10	2
		Senior Resident	11	2
8	Community Medicine	Professor	13	1
		Associate Professor	12	2
		Assistant Professor*	11	3+2* = 5
		Tutor/ Demonstrator	10	2
		Senior Resident	11	2
9	General Medicine	Professor	13	1
		Associate Professor	12	3

SI no.	Department	Nomenclature of the Post	Pay level	Sanctioned Strength
		Assistant Professor	11	4
		Senior Resident	11	4
10	Paediatrics	Professor	13	1
		Associate Professor	12	1
		Assistant Professor	11	2
		Senior Resident	11	2
11	Dermatology	Professor	13	0
		Associate Professor	12	1
		Assistant Professor	11	1
		Senior Resident	11	1
12	Psychiatry	Professor	13	0
		Associate Professor	12	1
		Assistant Professor	11	1
		Senior Resident	11	1
13	General Surgery	Professor	13	1
		Associate Professor	12	3
		Assistant Professor	11	4
		Senior Resident	11	4
14	Orthopaedics	Professor	13	1
		Associate Professor	12	1
		Assistant Professor	11	2
		Senior Resident	11	2
15	ENT	Professor	13	1
		Associate Professor	12	1
		Assistant Professor	11	1
		Senior Resident	11	1
16	Ophthalmology	Professor	13	1

SI no.	Department	Nomenclature of the Post	Pay level	Sanctioned Strength
		Associate Professor	12	1
		Assistant Professor	11	1
		Senior Resident	11	1
17	Obstetrics and Gynaecology	Professor	13	1
		Associate Professor	12	1
		Assistant Professor	11	2
		Senior Resident	11	2
18	Anaesthesia	Professor	13	1
		Associate Professor	12	2
		Assistant Professor	11	4
		Senior Resident	11	3
19	Radiodiagnosis	Professor	13	1
		Associate Professor	12	1
		Assistant Professor	11	1
		Senior Resident	11	2
20	Dentistry	Professor	13	0
		Associate Professor	12	1
		Assistant Professor	11	1
		Senior Resident	11	1

* 1 Assistant Professor each for RHTC and UHTC

B. Ministerial Staff for Office of the Dean:

Ministerial Posts	PPS	Stenographer	OS	UDC	LDC	MTS
Pay level	Level 11	Level 4	Level 7	Level 4	Level 2	Level 1
Sanctioned Strength	1	1	1	1	1	1

C. Administrative & Ministerial Staff under Dean for Medical College Building Complex Catering to UG Students:

Sl. No.	Nomenclature of the Post	Sanctioned Strength	Pay Level
1	Additional Commissioner	1	13 A
2	Joint Director	2	Level 12
3	Deputy Director (Academic Section)	1	Level 10
4	Deputy Director (Estt. Section)	1	Level 10
5	Deputy Director (Accounts Section)	1	Level 10
6	Office Supdt. (Academic Section)	1	Level 7
7	Office Supdt. (Estt. Section)	1	Level 7
8	Office Supdt. (Accounts Section)	1	Level 7
9	Assistant (Academic Section)	2	Level 6
10	Assistant (Estt. Section)	2	Level 6
11	Assistant (Accounts Section)	2	Level 6
12	UDC (Academic Section)	5	Level 4
13	UDC (Estt. Section)	5	Level 4
14	UDC (Accounts Section)	5	Level 4

D. Staff for Library & Central Photography Unit:

Sl. No.	Nomenclature of the Post	Sanctioned Strength	Pay Level
1.	Librarian (Gr. I)	1	Level 6
2.	Librarian (Gr. II) (including Cataloguer)	2	Level 5
3.	Library Assistant	5	Level 2
4.	MTS	2	Level 1
5.	Support Staff (Photographer)	1	To be outsourced
6.	Support Staff (Artist Modeller)	1	To be outsourced
7.	Support Staff (Dark Room Asst.)	1	To be outsourced
8.	Support Staff (Audio Visual Technician)	1	To be outsourced
9.	UDC (Storekeeper Cum Clerk)	1	Level 4

E. Staff for Research Lab/Facilities

1. Molecular Lab**2. Stem Cell Research Lab****3. Cytogenetics****4. HLA and Tissues Typing Research lab**

Sl. No.	Nomenclature of the Post	Sanctioned Strength	Pay Level
1.	Lab Director	1	RR (NA)
2.	Lab Supervisor	4 (1 per research facility)	RR (NA)
3.	Senior Scientific Research Officer	4 (1 per research facility)	RR (NA)
4.	Junior Research Officer	4 (1 per research facility)	RR (NA)
5.	Medical Laboratory Technologist -MLT (erstwhile Laboratory Technicians)	2	Level 6
6.	Support staff (Data entry operator/Clerk)	1	To be outsourced
7.	UDC (Storekeeper/record keeper/computer operator)	1	Level 4
8.	Biostatistician	1	RR (NA)
9.	Support Staff (Lab attendant)	4 (1 per facility)	To be outsourced
10.	Multi-Tasking Staff	4 (1 per facility)	Level 1
11.	Clinical Monitors (MBBS and above)	4 (1 per facility)	Level 10
12.	Medical Social Worker (MSW)	4 (1 per facility)	Level 4

F. Staffs for RHTC and UHTC

Sl. No	Nomenclature of the Post	Pay level	100 MBBS	
			UHTC	RHTC
1	Nursing Officer (Public health nurse/trained staff nurse with community field experience)	Level 7	2	2
2	Nursing Officer (ANM recommended in MSR 2023)	Level 7	2	2
3	Medical Social Worker (MSW)	Level 4	2	2
4	JMLT (erstwhile Technician/Technical Assistant)	Level 5	1	1
5	Pharmacist	Level 5	1	1
6	Sanitary inspector/health inspector	To be outsourced	1	1
7	Support staff (Health educator)	To be outsourced	1	1

8	UDC (Storekeeper/record clerk)	Level 4	1	1
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G. Non-Teaching Staff for Preclinical & Paraclinical Departments:

Sl. No.	Dept.	JMLT (Tech Asst/ Technicians) for student lab	Support Staff (Dissection Hall Attendant)	Stenographer (Steno Typist)	UDC (Storekeeper cum Clerk)	Support Staff (Lab Attendant)	MTS	Others
	Pay Level	5	To be outsourced	4	4	To be outsourced	1	
1.	Anatomy	1	4	-	1	-	2	-
2.	Physiology	1	-	-	1	-	2	-
3.	Biochemistry	2	-	-	1	1	2	-
4.	Pathology	4	-	1	1	2	2	-
5.	Microbiology	7	-	1	1	2	2	-
6.	Pharmacology		-	-	1	2	2	Support Staff (Animal Attendant = 2 Post) # Veterinary Officer (RR (NA) -1 post #
7.	Forensic Medicine	2	-	1	1	2	4	-
8	Community Medicine	1	-	1	2	-	-	1 post of MSW, level 4

may be used for department of Physiology & Pharmacology

H. Non Teaching Staff for Clinical Departments- Medical:

Clinical Department						
Sl. No.	Nomenclature of the Post	General Medicine	Paediatrics	Dermatology	Psychiatry	Pay Level
1	ECC Technician	1	-	-	-	Level 4

Clinical Department						
Sl. No.	Nomenclature of the Post	General Medicine	Paediatrics	Dermatology	Psychiatry	Pay Level
2.	JMLT (Tech Asst/ Technician)	1	1	1	-	Level 5
3.	Support Staff (Lab Attendant)	2	1	-	-	To be outsourced
4.	UDC (Storekeeper)	1	1	-	-	Level 4
5.	Stenographer (Steno Typist)	1	-	-	-	Level 4
6.	UDC (Record Clerk)	-	1	1	1	Level 4
7.	Clinical psychologist	-	-	-	1	RR (NA)
8.	MSW (Psychiatric Social Worker/ Social Worker)	-	1	-	1	Level 4
9.	Child psychologist	-	1	-	-	RR (NA)
10.	Support staff (Health Educator)	-	1	-	-	to be outsourced

I. Non-Teaching Staff for Clinical Departments: Surgical

Departments							
Sl. No	Nomenclature of the Post	General Surgery	Orthopaedics	Oto- rhino laryngology	Ophthalmology	OBG	Pay Level
1.	MLT (erstwhile Lab Technician)	3	1	1	1	1	Level 6
2.	Support Staff (Lab Attendants)	4	1	1	1	1	To be outsourced
3.	UDC (Storekeeper)	1	1	1	1	1	Level 4
4.	Stenographer (Steno - Typist)	1	1	1	1	1	Level 4
5.	UDC (Record Clerk)	2	1	1	1	1	Level 4
6.	Audiometry Technician	-	-	1	-	-	Level 5
7.	Speech Therapist	-	-	1	-	-	RR (NA)

Departments							
Sl. No	Nomenclature of the Post	General Surgery	Orthopaedics	Oto- rhino laryngology	Ophthalmology	OBG	Pay Level
8.	Optometrist (Refractionist)	-	-	-	1	-	Level 6
9.	MSW (Social Worker)	-	-	-	-	1	Level 4

J. Office staff for other Teaching Departments:

Departments							
Sl. No	Nomenclature of the Post	Radiodiagnosis	Anaesthesia	Dentistry	Blood bank	Medical Education Unit	Pay Level
1	UDC (Storekeeper)	1	1	-	6	-	Level 4
2	Stenographer (Steno - Typist)	1	1	-	-	1	Level 4
3	UDC (Record Clerk)	1	1	1	2	-	Level 4
4	Support Staff (Audio Visual Technician, Photography and Artist)	-	-	-	-	1	To be outsourced
5	Support Staff (Computer operator)	-	-	-	-	1	To be outsourced

K. Staff for ART (Anti-Retroviral Therapy) Centre:

Sl. No.	Nomenclature of the Post	Sanctioned Strength	Pay level
1.	MLT (Erstwhile Lab Technician)	1	Level 6
2.	Pharmacist	1	Level 5
3.	UDC (Storekeeper / Computer operator)	1	Level 4
4.	Medical Social Worker (MSW)	1	Level 4
5.	Nursing Officer	1	Level 7

6	MTS	1	Level 1
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The staff mentioned above has been sanctioned to initiate academic / patient care / other services in the newly proposed medical colleges using the existing ESIC hospitals. The existing staff sanction of these hospitals will remain in place to ensure the uninterrupted provision of patient care services.

The rationalization of staff sanctioned separately for hospital and medical college will be communicated by ESIC Hqrs, based on the developmental stage of the medical colleges.

To optimize the utilization of manpower, the respective Deans and Medical Superintendents are directed to hire contractual and outsourced staff as per actual requirement basis considering the combined needs of both the college and hospital. The sanction given for contractual and outsource staff is upper ceiling and the engagement shall never overshoot the specified number.

Further, the Deans and Medical Superintendents are also instructed to rationalize the staff approved separately for Hospital and Medical College at their own level wherever feasible ensuring compliance with NMC regulations without compromising delivery of medical services. All contractual and outsource staff engagement shall be duly concurred by local finance considering academic/ NMC requirements, bed occupancy, actual workload, local incidences and other issues.

The Regular Recruitment against the posts for which RRs are yet to be framed will be done after finalization of RRs for these posts.

The Finance Division has accorded their concurrence vide their note #110 of the e-file of bearing L-11/12/3/NEWESICMEDICALCOLLEGE/2024-MEC.

This issues with the approval of the Competent Authority.

Yours faithfully,

Assistant Director (MA)

Copy to: -

1. PPS/ PS to DG/ FC/ CVO, Hqrs, ESIC, New Delhi.
2. PPS/ PS to all Divisional Heads, Hqrs, New Delhi.
3. PPS/ PS to Chief Engineer.
4. PPS/ PS to Insurance Commissioner (ICT)/ Deputy Medical Commissioner (ICT).
5. Insurance Commissioner (NTA), Dwarka, New Delhi/ Zonal Training Institutes.
6. Medical Education Cell, Hqrs, New Delhi.
7. Medical I/II/III/IV/V, ESIC Hqrs.
8. Estt. I/II/III/E-I DPC Cell, ESIC Hqrs
9. All Additional Commissioners & Regional Directors/ Regional Directors/ Joint Director (I/c).
10. Directorate (M) Noida/ Directorate (M) Delhi.
11. All Medical Superintendents of ESIC Hospitals.
12. All Deans of Medical Colleges/ PGIMSR/ Dental Colleges/ Principal, Nursing Colleges.
13. Website Content Manager for uploading this letter on the website of ESIC for information of all concerned.
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