By e-mail



कर्मचारी राज्य बीमा निगम (श्रम एवं रोजगार मंत्रालय, **भारत सरकार)** EMPLOYEES' STATE INSURANCE CORPORATION (Ministry of Labour & Employment, **Govt. of India**) कर्मठाबी बाज्जिक वीमा निशम (শ্रम আৰু निरग्नाश मञ्जालग्न, ভাৰত চৰকাৰ)



क.रा.बी.नि. अस्पताल तिनसुकिया क्टर-2, बरदोलोई नगर, तिनसुकिया, असम-786125 ESIC Hospital Tinsukia Sector-2, Bordoloi Nagar, Tinsukia, Assam-786125 क. बा. बी. नि. िंकि॰ आनग्र जिनसूकिग्रा, ছেক্ট্ৰ-২, বৰদলৈ নগৰ, जिनसूकिग्रा, অসম-৭৮৬১২৫ Email: ms-tinsukia.as@esic.nic.in

Dated: 28/06/2024

432(Tsk)-U/12/12/2024-Instructions/Circular

## OFFICE ORDER NO.29 of 2024

In order to ensure compliance of ESIC Hqrs. Instructions on Bio-metric attendance system communicated from time to time, Mr. Samuel Nelson, Assistant Director (Adm), ESICH Tinsukia is nominated as the Nodal Officer for Bio-Metric attendance System Management at ESIC Hospital, Tinsukia, Assam. He will oversee matters related to functioning of BAS devices and ensure implementing of the laid down rules on attendance.

This issues with the approval of the Medical Superintendent.

(Medical Superintendent) ESICH Tinsukia

## Copy to:

- 1. Medical Superintendent, ESICH Tinsukia
- 2. Official concerned
- , 3. Office Order File